

2022 Healthy Living Mini-Grant OVERVIEW

Chronic Disease accounts for more than half of deaths in Travis County. The good news is that healthy eating, physical activity, and living tobacco-free can help prevent chronic disease.

Never applied for a grant before or need additional help? Free technical assistant is available for grant basics and questions, Tobacco Prevention and Policy, and Breastfeeding Support.

Email MiniGrant@austintexas.gov to set up a meeting before you apply.

Austin Public Health is looking to award mini-grants for projects to promote healthy living in Austin and Travis County during the 2021-2022 Fiscal Year. Projects should address health disparities by reaching people who face higher rates of chronic disease. Mini-grants up to **\$2,500** will be awarded to eligible organizations with a focus on making a lasting Health change.

Projects must focus on one (or more) of these seven topics:

- Active Living (Physical Activity)
- Tobacco-free Living
- Healthy Eating
- Community Gardens
- Healthy Food Access
- Breastfeeding Support
- Overall Wellness

For ideas and inspiration for your project, go to <http://www.healthyplaceshealthypeople.org/mini-grant-projects/> to see last year's projects and ideas

Example Projects Ideas (These are just a few examples, so feel free to be creative!)

- **Active Living (Physical Activity):** Changes to parks, playgrounds, and trails to promote active living.
- **Tobacco-free Living:** Curriculum/training resources for prevention or quitting tobacco/e-cigarettes, tobacco-free policies at worksites or multi-family housing, signage to support policies.
- **Healthy Eating:** Changes to vending machines to add healthy items, projects to reduce sugary drinks, worksite wellness policies, projects to increase access to drinking water, changes at schools, childcare centers, and after school programs to promote healthy eating, virtual nutrition programs
- **Community Gardens:** New or expanded community, church, or school gardens.
- **Healthy Food Access:** Improvements to food pantries to provide more healthy foods (such as fruits and vegetables), creating new access points in the community for healthy and fresh foods, especially fruits and vegetables.
- **Breastfeeding Support:** Mother-friendly policies at worksites or faith communities; new or improved breastfeeding rooms/spaces
- **Overall Wellness:** Preventative services, projects addressing mental health, or projects to develop or expand health ministries within faith communities to prevent and manage chronic disease.

What is the timeline?

- Open applications: Friday 10/01/2021 at 8:00 am Central Standard Time
- Deadline for applications: Sunday 10/31/2021 at 11:59 pm Central Standard Time
- Award notice: by 11/17/2021
- The project must be complete by 8/01/2022
- Payment Request & Expenditure Report forms must be received by 8/01/2022

Who Can Apply?

- Eligible organizations are:
 - **Nonprofit organizations** in the following categories: faith-based organizations, community-based organizations, and childcare centers
 - **Schools and universities**
 - **Government entities**

**** Organizations can apply in multiple focus areas but will only be awarded for one grant up to \$2,500**

What are the requirements?

- Programs or services must be provided in Austin and Travis County
- Projects must focus on reaching people at greater risk of chronic disease in vulnerable populations. Some examples of vulnerable populations are low-income populations, LGBTQ+ communities, people living with disabilities, and racial/ethnic groups.
- Projects must fit within the health 7 focus topic areas listed on first page of this overview.
- Austin Public Health (APH) may give priority to projects in the following zip codes that have higher rates of poverty, 78617, 78702, 78719, 78721, 78723, 78724, 78725, 78741, 78742, 78744, 78752, 78753, 78758. However, APH welcomes projects in all Austin/Travis County zip codes.
- Organizations must be registered vendors with the City of Austin to receive funds if awarded. *Questions about vendor registration? Not sure if your agency is registered? Please email. MiniGrant@austintexas.gov.*

Funds Can Not be used for

- Activities outside of the City of Austin and/or Travis County
- Food or drinks except if used for teaching or educational purposes, such as a cooking demonstration
- Awards, cash prizes, gift cards, contributions, or donations
- Medications, supplements, and medical equipment (Excluding AEDs)
- Direct Health Care (Mental or physical)
- Operating costs not part of this project
- Travel costs including mileage

How do awarded organizations receive funds?

- **Mini-grants funds are provided through a cost-reimbursement process required by the City of Austin.** This means you must pay out of pocket for your project costs during the project timeline and you will be reimbursed after your project is complete and required reporting is turned in.

How do awarded organizations share results and project success

At the end of the project, there is a 1- page summary to fill out. In this form, you will share pictures of your project and success stories/lessons learned. This report must be submitted with the Payment Request and Expenditure Report Forms.

How are applications scored?

100 possible criteria points + 3 bonus points. See scoring chart on page 3 for more details.

Where do organizations apply for the Healthy Living Mini-Grant?

Please apply online at <https://www.healthyplaceshealthypeople.org/minigrant/>

*A paper version of the application is available on <https://www.healthyplaceshealthypeople.org/>.

Scoring Chart

This is the how applications will be scored for this grant. Each area has a max possible point score. There are also 3 additional bonus points available.

Long-term sustainability Lasting health-focused area change or impact after the project is complete.	25 points possible
Need for project and health impact Need for this project and health impact that will improve health or prevent chronic disease. The project benefits the community overall.	30 points possible
Health Disparities Focus Reach people with a greater risk of chronic disease in vulnerable populations? Some examples of vulnerable populations are low-income populations, people living with disabilities, and racial/ethnic groups with higher rates of chronic disease.	20 points possible
Work plan Achievable in the time and has appropriate partners or project leads identified.	5 points possible
Reach The number of individuals reached by the project.	5 points possible
Budget Realistic and cost-appropriate budget items that will allow the project to be completed.	7 points possible
Evaluation The way the success of the project will be measured.	8 points possible
Bonus Points available	
Bonus: 2 points awarded to an organization/group that has a written Tobacco-free policy that meets the Austin Public Health guidelines explained on the grant application	2
Bonus: 1 point awarded to an organization that has not received City of Austin and/or Austin Public Health funding in the last 12 months to encourage first-time applicant submissions	1